



SUMMONS TO ATTEND THE ANNUAL COUNCIL MEETING

Monday 14 May 2018 at 7.00 pm
Grand Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the ANNUAL MEETING OF THE COUNCIL of this Borough.

CAROLYN DOWNS
Chief Executive

Dated: Thursday 3 May 2018

For further information contact: Thomas Cattermole, Head of Executive and Member Services Tel:020 8937 5446 email: thomas.cattermole@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:
democracy.brent.gov.uk

The press and public are welcome to attend this meeting.

Please note by entering the meeting room you will be deemed to have consented to the possibility of being filmed and to the possible use of those images and sound recordings.

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
 - To which you are appointed by the council;
 - which exercises functions of a public nature;
 - which is directed is to charitable purposes;
 - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

Agenda

1 Apologies for absence

To receive any apologies for absence notified by Members.

2 To elect the Mayor of the Borough for the Municipal Year 2018/2019

For the Council to elect a Mayor for the 2018/2019 Municipal Year, in accordance with Standing Order 27(a).

3 To Appoint a Councillor of the Borough to be Deputy Mayor

An intimation will be received from the incoming Mayor regarding the appointment of a Councillor of the Borough to be Deputy Mayor, in accordance with Standing Order 27(b).

4 Vote of Thanks to the Outgoing Mayor

For the incoming Mayor to invite a vote of thanks for the outgoing Mayor, in accordance with Standing Order 27(c).

5 Declarations of Interests

In accordance with the Members' Code of Conduct and Standing Order 27(e), Members are invited to declare at this stage of the meeting, any relevant disclosable pecuniary or personal interests, and the nature of these, in relation to any matter to be considered at this meeting.

6 Minutes of the Previous Meetings

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To confirm as a correct record, the attached minutes from the meeting of the Full Council held on 26 February 2018, in accordance with Standing Order 27(f).

7 Appointment of Leader of the Council

To appoint the Leader of the Council for a term of office expiring in May 2022.

8 Changes to the Constitution

To receive a report from the Director of Legal and HR Services seeking approval to a number of changes to the Constitution, in accordance with Standing Order 27(g).

Members are asked to note that this report will be circulated in advance of the meeting as a supplementary item.

9 Representation of Political Groups on Committees

To receive a report from the Chief Executive asking Members to review and determine, under Section 15 of the Local Government and Housing Act 1989 or any re-enactment or modification thereof, the allocation of seats on Council committees and other relevant bodies, in accordance with Standing Order 27(h).

Members are asked to note that this report will be circulated in advance of the meeting as a supplementary item.

10 Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice-Chairs

To receive a report from the Chief Executive seeking Council's approval to the appointment of Chairs and Vice-Chairs, membership and substitute members of Council committees and Joint Committees and other relevant bodies, forums and panels;, in accordance with Standing Order 27(i).

Members are asked to note that the full list of Full Council appointments will be circulated prior to the meeting.

Appointments that are not constitutionally made by Full Council (including the notification of appointment(s) of the Deputy Leader and to Cabinet and any Cabinet Committees) will also be circulated prior to the meeting, for Members to note.

11 Calendar of Council Meetings for the 2018/2019 Municipal Year

To receive a report from the Chief Executive seeking approval to the calendar of Council meetings for the forthcoming 2018/2019 municipal year, in accordance with Standing Order 27(j & k).

Members are asked to note that this report will be circulated in advance of the meeting as a supplementary item.

12 Members' Allowances Scheme - Review

To receive a report from the Chief Executive presenting the outcome of the review of Members' Allowances Scheme for 2018/19 undertaken following the previous Council meeting on 26 February 2018.

Members are asked to note that this report will be circulated in advance of the meeting as a supplementary item.

13 Members Code of Conduct

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To receive a report from the Director of Legal and HR Services presenting the outcome of a review of the Members Code of Conduct and seeking approval to the changes to the code identified as a result.

14 Urgent Business

At the discretion of the Mayor to consider any urgent business, in accordance with Standing Order 27(m).



Please remember to switch your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.